

22 September 2011



**Handsworth Wood  
Girls' School**  
visual & performing arts

Dear Parents/Carers

**Re: School Gates**

We have been experiencing a few problems recently with people driving onto the school site when the students are either arriving or leaving school. This could put their safety in jeopardy and therefore we have to make arrangements to ensure that their safety is not compromised. Therefore from Monday 26 September, the following will apply:

**Mornings**

Back Gate on Handsworth Wood Road

- The back gate will be closed to vehicles from 8.20 a.m.
- Students and staff will be able to walk up the back driveway.
- The back gate will be shut at 8.45 a.m.

Front Gate on Church Lane

- From 8.00 a.m. staff cars **only** will be allowed through the entrance from Church Lane.
- Parents will not be allowed to drive onto the school site in order to drop off their daughter(s). Students will have to be dropped off on Church Lane.
- Taxis bringing students to school will also have to drop them off on Church Lane.

**End of the School Day**

Back Gate on Handsworth Wood Road

- Half of the back gate will be open by 3.20 p.m. on Mondays, Tuesdays, Thursdays and Fridays and by 2.20 p.m. on Wednesdays. This is to prevent cars trying to drive onto the school premises.
- No cars will be allowed to enter the school site from this gate
- The back gate will be closed at 3.50 p.m.

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Front Gate on Church Lane

- Our security guard will be on duty at the gates on Church Lane. This is to prevent vehicles coming on to our site and to ensure the safety of the students who are leaving at the time.

I would really appreciate your co-operation in this matter so that we can ensure the safety of all our students when they enter and leave the school.

Yours sincerely

Nicola Walters

Headteacher

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