



Our ref: SLR/dp

7 November 2011

Dear Parent/Carer,

Re: STUDENT REVIEW WEEK

The time spent with Form Tutors discussing Subject Targets and setting Attendance Targets is very valuable and worthwhile. Therefore we are holding a Student Review Week beginning Monday 14th November 2011.

During this week

- morning lessons will remain the same.
- afternoon lessons (P4 and 5) will be 45 minutes each
- registration will be 5 minutes.
- the majority of students will go home **at 2.35 pm**

However

On Monday, Tuesday, Thursday or Friday a Form Tutor will meet with 5/6 pupils from their form between 2.35– 3.20 pm in order to complete their reviews. So one day that week your child will be dismissed at 3.20 pm and on the other three days at 2.35 pm

WEDNESDAY WILL NOT BE AFFECTED AND STUDENTS WILL GO HOME AT 2.20 PM AS NORMAL.

Students who are attending courses involving alternative providers eg., City College, must attend as usual.

Yours sincerely,

S.L. Rippington (Mrs)
Deputy Headteacher – Director of Inclusion